



## LAPTOP PURCHASE & AGREEMENT FORM

PLEASE RETURN TO THE FRONT OFFICE BY **FRIDAY SEPTEMBER 11TH 2020**

Parent (1) Name	_____
Parent (2) Name	_____
Student's Name	_____
Student's Year Level in 2021	_____

1. I hereby apply to purchase in instalments a MacBook Air Laptop (with power adaptor, cord and hardcover or sleeve), through St Columba's College, for use by my child, named above, throughout the 2021 to 2023 school years while she is a student of St Columba's College.
2. I have read and agree to abide by the responsibilities, guidelines, and expectations for parents/guardians and students set out in this handbook. I am aware that damage incurred when not adhering to the guidelines may not be covered by insurance resulting in additional costs to families.
3. I understand that provision of the laptop is conditional upon my agreement to pay the school fees account either in full at the start of the year or by instalment payment arrangement commencing January/February 2021, or by another payment arrangement that is agreed to by the College Business Manager.
4. I agree to pay the instalments associated with the provision of this College laptop at the start of each academic year by the due dates. The College anticipates that the payments will be spread across three years and will be as follows (you will be invoiced at the nominated time):
  - February 2021 \$590
  - February 2022 \$590
  - February 2023 \$590

At the end of the third year ownership of the laptop will transfer to you, the parent/guardian. The laptop will be re-imaged back to factory settings by the Helpdesk staff prior to transfer.
5. I agree to pay the excess schedule fee identified in this handbook for any insurance claim for repair or replacement of the laptop or, if insurance is not applicable, the full cost or repair/replacement of the laptop. I note that the amount of excess required per claim may vary, depending on the number and timing of any claims made. I have noted the included summary relating to making an insurance claim. I understand that this clause also applies if my child is found to be responsible for damage or loss of another student's laptop.

Student Signature \_\_\_\_\_ Date: / /20

Parent (1) Signature \_\_\_\_\_ Date: / /20

Parent (2) Signature \_\_\_\_\_ Date: / /20