

FAMILY CODE: \_\_\_\_\_



St Columba's College Ltd  
 PO Box 89 ESSENDON VIC 3040  
 Tel: 03 9337 5311  
 Fax: 03 9337 5944  
 ABN: 42 058 164 882

# Music

## Direct Debit Authority

Request and Authority to debit the account named below to pay St Columba's College Ltd

<b>Authority to debit Request and</b>	Surname _____ Student/s Surname _____ <i>(If different to Family Surname)</i> Company name _____ Given names or ACN/ARBN _____ ("you") Request and authorise St Columba's College Ltd, (ApcA ID 303437) to arrange for any amount St Columba's College Ltd may debit or charge you to be debited through the Bulk Electronic Clearing System from an account held at the financial institution identified below subject to the terms and conditions of the Direct Debit Request Service Agreement [and any further instructions provided below].
<b>Insert the name and address of financial institution (Bank, Credit Union or other) at which account is held</b>	Financial institution name _____ Address _____ _____ _____
<b>Insert details of account to be debited</b>	Name of account _____ BSB number  __ __ __  -  __ __ __  Account number  __ __ __ __ __ __ __ __ __
<b>Acknowledgment</b>	By signing this Direct Debit Request, you acknowledge having read and understood the terms and conditions governing the debit arrangements between you and St Columba's College Ltd as set out in this Request and in your Direct Debit Request Service Agreement. Existing Direct Debit arrangements will remain in place unless otherwise advised.
<b>Payment Details</b>	<b>Debited for nominated dates or until the fee debt has been paid.</b> 1 <sup>st</sup> Term – 15 January                      3 <sup>rd</sup> Term – 11 June 2 <sup>nd</sup> Term – 12 March                        4 <sup>th</sup> Term – 27 August
<b>Insert your signature and address</b>	Signature _____ <i>(if signing for a company, sign and print full name and capacity for signing eg. Director)</i> Address _____ _____ PC: _____ Phone Number _____ Date ___ / ___ / ___

- Return this form together with the Music Registration Form.
- Please contact the College if you have any queries on the operation of the **DIRECT DEBIT** process used by the College.  
**Telephone No (03) 9337 5311**
- The College activates the debits at the nearest Bank trading day to nominated dates above